



Feltons
CHARTERED ACCOUNTANTS
& BUSINESS ADVISERS

The Board of Trustees
John Paul II Multi-Academy
Wylde Green Road
Sutton Coldfield
Birmingham B76 1QT

Our ref: DWF/KJA

6 December 2016

Dear Sirs,

**John Paul II Multi-Academy
Report to Management for the period ended 31 August 2016**

During the course of our audit and regularity assurance engagements for the year ended 31 August 2016 a number of matters arose which we consider should be brought to your attention.

Accompanying this letter is a memorandum noting these points together with any recommendations we have for possible improvements which could be made.

These matters came to light during the course of our normal audit and assurance tests which are designed to assist us in forming our opinion on the financial statements and providing a limited assurance conclusion on regularity. Our tests may not necessarily disclose all errors or irregularities and should not be relied upon to do so. However, if any irregularity did come to our attention during our audit and assurance tests, we would, of course, inform you immediately.

This report has been prepared for the sole use of the trustees of John Paul II multi-academy. We understand that you are required to provide a copy of this report to the Education Funding Agency. With the exception of this, no reports may be provided to third parties without our prior consent. Consent is, and will only be, granted on the basis that such reports are not prepared with the interests of anyone other than the academy in mind and that we accept no duty or responsibility to any other party. No responsibilities are accepted by Feltons (Bham) Limited towards any party acting or refraining from action as a result of this report.

We would be grateful if you could enter the academy's comments against each point under the management response column of the memorandum and return it to us.

Finally, we would like to express our thanks to all members of the academy's staff who assisted us in carrying out our work.

Yours faithfully,

Feltons

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A LIST OF DIRECTORS IS AVAILABLE FROM THE REGISTERED OFFICE

REGISTERED TO CARRY ON AUDIT WORK IN THE UK AND REGULATED FOR A RANGE OF INVESTMENT BUSINESS ACTIVITIES BY THE INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND & WALES

John Paul II Multi-Academy

Internal control issues

Year end : 31 August 2016

| Weakness or error | Potential effect | Recommendation | Management response |
|--|---|--|--|
| 1. There was no bank reconciliation prepared for the month of July 2016. | Failure to prepare regular bank reconciliations can lead to errors in the accounts. | Although this was an isolated instance, regular monthly reconciliations should be prepared | Ensure monthly reconciliations are prepared for each month in a timely manner. |

J. J. Steiner

20/12/16.